

Quickly Move, Rename and Index PDFs and Tiff Images or build a Simple Work Flow.

Document Indexer is a tool to increase the productivity of filing scanned documents. It can be used by itself or in conjunction with a Document Management Program. Document Indexer monitors a file folder(s) for TIFF and PDF files, when a file arrives the operator is notified and can quickly enter indexing information about the document.

The indexing information can be used to rename and relocate (deliver) the file, and also be use to create a CSV file for importation into a Document Management Program. Along with the CSV file the user also has the option of embedding the indexing information into custom tags if using PDF Files.

Features:

- Automatically monitors (watches) file folders for incoming PDF or Tiff Images
- Quickly Names and moves files
- Standardizes index information
- Can be used to create simple workflows
- Updates meta data on PDF's
- Allows up to 10 pieces of Index information to be collected about a document
- Separates Tiff and PDF files
- Automatically triggers another application when indexing is complete
- Saves zoomed in locations of index information for like document types
- Automatically loads previous index information for confirmation (allows a user to confirm index information and append to it for workflow)
- Index information from previous document can be automatically loaded. (ideal for same document types and dates)
- Converts Tiff images to PDFs

Single Copy \$99.00
Five Copy License \$450.00
Ten Copy License \$750.00

Prices subject to change without notice.

For More Information visit www.eDocFile.com